Curriculum Vitae

Position	Business analyst/Project manger

EDUCATION

EDUCATION	
Educational institution	Moscow State University of Economics, Statistics and Informatics (MESI)
Specialty	Economist – manager (Crisis management)
Graduation year	2015
Degree	Bachelor

LANGUAGE SKILLS

LANGUAGES	Level		
	Reading	Writing	Speaking
English	Upper Intermediate	Upper Intermediate	Upper Intermediate
Russian	Native	Native	Native
Belarusian	Native	Native	Native

WORK EXPERIENCE

Total work experience (years)	**4,5**

Project/Project description	The System contains employees that are imported from HRM System. It allows to create companies with their necessary parameters and requirements for searching the most suitable employee. Also System allows to plan works for the employees and send them information about work in mobile app. System collects salary data of employees and invoice data for export them in CVs files for uploading in other Systems (such as financial). The System have two parts: Web-based system for planners, platform-independent and working in all browsers. Mobile apps for different activity types of employees that were developed in Xamarin Studio for three platforms: iOS, android, windows phone.
Period of project (since… to…)	February 2015 - Present
Position	Project Manager/ Business Analyst
Responsibilities	Project plan creation, team management, control project activities and deadlines. Participated in requirements management and prioritization. Developed detailed system requirements specifications.
Technologies used	PHP Yii2 framework, Twitter Bootstrap, Xamarin Studio.

Project/Project description	Application which brings the communication between HR and employees to a new level. System allows to communicate directly and mobile, provides possibility to solve organizational issues, monitor the atmosphere in the team and respond to staff needs.
Period of project (since… to…)	January 2015 – Present
Position	Project Manager/ Business Analyst
Responsibilities	Control project activities, project plan creation, team management, reporting Definition of scope of work for the next release from the backlog. Developed detailed system requirements specifications.
Technologies used	C# .net, ASP.NET MVC 4, Web Api, Angular.js, jQuery, less/css, MS SQL 2012, Entity Framework 6

Project/Project description	The project is intended to modernize the transactional travel documents processing system to align it with personal data protection requirements.
Period of project (since… to…)	May 2014 – December 2014
Position	Business Analyst
Responsibilities	Use case, activity, structure structural of product diagram creation. Participated in gap analysis and high level system requirements definition. Developed detailed system requirements specifications. Participated in requirements management and prioritization. Communicated with customer.
Technologies used	.Net: ASP MVC 3, BlToolkit 4.1.21.2446, ASP.NET Web API 2, MS SQL 2012, Mongo DB 2.6, HTML 5,CSS3, JS, Knockout 3.0.0, Twitter Bootstrap 3

Project/Project description	Social network for teachers and students.
Period of project (since… to…)	March 2014 – April 2014
Position	Project Manager
Responsibilities	Project plan creation. Team management. Presentation creation for the potential clients. Control project deadlines. Participated in gap analysis and system requirements definition. Communicated with customer.
Technologies used	PHP, CodeIgniter framework, Mysql, cron jobs

Project/Project description	Application for Dutch client, where users can order discounted and prome goods
Period of project (since… to…)	December 2013 – March 2014
Position	Project Manager, Business Analyst
Responsibilities	Project plan creation, team management, reporting, specification creation, analyzing requirements, communicate with customer
Technologies used	PHP, html, javascript, css, Android SDK, JDK, gson library, Fragments

Project/Project description	Web-site is developed for artists and people who like classic music
Period of project (since… to…)	July 2013 – November 2013
Position	Project Manager/Business Analyst
Responsibilities	project plan creation, team management, reporting, communicate with customer, analyzing requirements
Technologies used	.Net, CMS Orchard

Project/Project description	Client-server application is a unique online system for calculating prices for metals and gems
Period of project (since… to…)	March 2013 – June 2013
Position	Project Manager/ Business Analyst
Responsibilities	Project plan creation, team management, reporting, presentation creation, analyzing requirements, communicate with customer
Technologies used	IOS, objective C, MapKit, SQLite, In-App Purchases, MVC, ASP.Net, JavaScript, . Net 4.0

Project/Project description	Call engine for crisis centers. Engine allows prefill system with persons, functions, teams, disciplines and typical scenarios. After that at any occasion system can automatically call to all needed persons, communicate with them by phone, fax, SMS, email and collect needed number of teams from the list of persons in the database. All collected persons can be informed with custom messages what to do and where to go. Systems operates fully automatically.
Period of project (since… to…)	February 2013 – March 2013
Position	Project coordinator
Responsibilities	Control project activities, participated in requirements management and prioritization
Technologies used	.Net 4.0 (C#), Entity Framework, MS SQL Server 2008, JavaScript, WCF, MVC, ASP.Net, WIX, T4

Project/Project description	Strong automatic system that allows make reports of employees' activity. That system can create daily, monthly, weekly reports; efficiency report, project progress report from work logs of employees. It's possible to save reports in multiple formats. Also this system contains a windows service that automatically sends email to the customers which have logged less than 8 hours, allows you to add new issues, employees and make planning work on tomorrow for employees.
Period of project (since… to…)	March 2013 – September 2014
Position	Project Manager / Business Analyst
Responsibilities	Participated in requirements management and prioritization, team management, reporting
Technologies used	.Net 4.0 (C#), SQL Server 2008, JavaScript, ASP.Net MVC, Entity Framework, HTML, ajax, jquery, css

Project/Project description	Absolutely automatic system that allows user to send real post cards or order a package of blank cards to anyone in his address book. It's possible to add new card into the system and edit existing cards. User can see all card events and credits via special Event Calendar. Credits can be bought with e-money system.

	User gets notification e-mails about all his events which have happened in the system.
	Also this system provides a web service which enables other applications to communicate and integrate functionality in their own applications.
Period of project (since… to…)	February 2013 – March 2013
Position	Business Analyst
Responsibilities	Participated in requirements management and prioritization
Technologies used	.Net 3.5 (C#), SQL Server 2008, JavaScript, Jquery, ASP.Net, Linq.

Project/Project description	The web-site is developed as traveling portal, where people can share their trip experience
Period of project (since… to…)	August 2012 – January 2013
Position	Business Analyst
Responsibilities	Participated in requirements management and prioritization
Technologies used	ZEND, jQuery, AJAX, Flex

Project/Project description	The system is designed to monitor social networks and most news sites. This site helps every user to find company reviews and promptly react to them, as well as to evaluate the effectiveness of promotional events. A key feature of this project is processing large amount of data.
Period of project (since… to…)	November 2011 – August 2012
Position	Business Analyst
Responsibilities	Participated in requirements management and prioritization
Technologies used	ZEND, jQuery, AJAX, Flex

PROFESSIONAL SKILLS	Experience, in years	Level (Expert/ Advanced/ Intern/Novice)	Last used, year
Operating Systems			
MS Windows	12	Expert	2016
Database Management Systems (DBMS)			
Microsoft SQL Server	1	Novice	2013
Project Management Tools			
MS Project	4,5	Expert	2016
TFS	2	Intern	2013
Integrated Development Environment			
Microsoft Visual Studio	4,5	Intern	2016
Standards and Methodologies			
RUP	1	Advanced	2012
Agile Software Development (SCRUM)	4,5	Advanced	2016
Modeling Methodologies			
UML	4,5	Expert	2016
Modeling Tools			
Visio	3	Advanced	2013
Enterprise Architect	4,5	Expert	2016
Source Control Systems			
SVN	4,5	Expert	2016
Test Tools			
Atlassian JIRA	4,5	Expert	2016
Redmine	3	Advanced	2015
Technologies			
BPMN 2.0	4	Advanced	2016
ArchiMate 2.0	2	Advanced	2015
Other skills			
Project documentation	4,5	Advanced	2016
Axure	4,5	Advanced	2016

PROFESSIONAL SKILLS	Experience, in years	Level (Expert/ Advanced/ Intern/Novice)	Last used, year
Balsamiq Mockups	4,5	Advanced	2016
Use Cases, User Stories	4,5	Expert	2016
Quality Assurance	4,5	Advanced	2016
Written and communication skills	4,5	Expert	2016
Analytical Skills	4,5	Expert	2016
Software Dev Life Cycle	4,5	Advanced	2016